## Certified Curavi Health Training Checklist

Please follow these steps to ensure a thorough CuraviCare™ and CuraviCart™ training. Please issue a Curavi Health ™ badge tag upon completion.

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| 1. **Introduction** | |
| 🞏 | Distribute Curavi Telepresenter Training Pre-Test |
| 🞏 | Review Resident Care “then and now” |
| 🞏 | The Value of Telemedicine |
| 🞏 | Recognizing Changes of Condition   * Definition of Potentially Avoidable Hospitalization |
| 🞏 | Potentially Avoidable Hospitalizations – What is the complete list? |
| 🞏 | Communicating Changes of Condition   * SBAR |
| 🞏 | When to Consult Curavi and SNF workflow |
| 🞏 | Roles and Responsibilities of the Telepresenter |
| 🞏 | Curavi Overview   * CuraviCartTM * CuraviCareTM * Telemedicine Physicians on-call hours |
| 🞏 | Item checklist:   * Main Camera Remote * Speaker: On Cart * Top drawer: Wound Camera + Otoscope + battery charger * Middle drawer: Stethoscope + Main Camera Remote * Bottom Drawer: Order Sheets/otoscope tips/wipes/badges. |
| 1. **How to prepare for a Curavi Telemedicine Consult?** | |
| 🞏 | Location of the CuraviCartTM |
| 🞏 | Prepare the room |
| 🞏 | Prepare the resident |
| 🞏 | Gather information to submit the consult request |
| 1. **Starting a Curavi consult** | |
| 🞏 | Submitting the consult request in CuraviCareTM |
| 🞏 | Scanning documents and adding scanned documents later |
| 🞏 | Accept video call from the Telemedicine Physician |
| 1. **Functions for Operating: Device Management, Use and Storage** | |
| **Speaker** | |
| 🞏 | Turn volume up (up arrow) |
| 🞏 | Turn volume down (down arrow) |
| 🞏 | Mute the microphone |
| **Main Camera** | |
| 🞏 | Left/right/up/down (with remote) |
| 🞏 | Main Camera Zoom in/out (w/ remote) |
| **Exam Camera** | |
| 🞏 | How to use the exam camera |
| 🞏 | Switch back to the main camera |

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| **Otoscope** | |
| 🞏 | How to use the otoscope |
| 🞏 | How to charge/change the otoscope batteries |
| 🞏 | Switch back to main camera |
| **Stethoscope** | |
| 🞏 | Pair the stethoscope |
| 🞏 | How to charge/change the stethoscope batteries |
| 🞏 | CONNECT stethoscope to bluetooth |
| **EKG** | |
| 🞏 | Apply EKG electrodes using appropriate landmarks |
| 🞏 | Effectively use the CuraviCare™ software to complete an EKG |
| 1. **Ending a Curavi consult** | |
| 🞏 | Receiving verbal orders and written orders from the Telemedicine Physician |
| **Follow-up** | |
| 🞏 | Location of documentation for telepresenter: Nursing note that a telemedicine consult was completed including the time, date, and who attended. |
| 🞏 | Location of documentation for the Telemedicine Physician: Faxed note and orders to be placed in the resident’s record. |
| 1. **Basic Troubleshooting - Telemedicine not working** | |
| **Self-Help – try the following** | |
| 🞏 | Speaker/Microphone: Make sure volume is turned up and not muted, unplug/re-plug |
| 🞏 | Remote: Check battery (location in top drawer) |
| 🞏 | Internet Connectivity: Restart CuraviCare™ software |
| **Support-Help / Contingency Plans** | |
| 🞏 | CuraviSupportTM: *Call 1-888 5CURAVI (1-888-528-7284)* |
| 🞏 | If issue cannot be resolved, the Telemedicine Physician will speak to you on the phone |
| 🞏 | If the residents condition declines, or if it is beyond your scope to safely care for this resident, notify the Telemedicine Physician and request an order for transfer. |
| 1. **Mock Consult** | |
| 🞏 | Demonstrates ability to operate the CuraviCart™ and CuraviCare™ |
| 🞏 | Contact Curavi to schedule mock consult |
| 1. **Distribute the Curavi Telepresenter Post-Test** | |
| 1. **Appendix for Train-the Trainer Course** | |
| 🞏 | Six of the most common potentially avoidable hospital diagnosis + signs and symptoms   * Congestive Heart Failure (CHF) * Chronic Obstructive Pulmonary Disease (COPD) * Pneumonia * Dehydration/Acute Kidney Injury * UTI * Skin Ulcers / Surgical Wound Infection / Cellulitis |